



ICN 7564

100 East Coast Road, Dunwich Q 4183

07 3415 2816

ABN 30457275826

PO Box 235, Dunwich Q 4183

admin@QYAC.net.au

Dear Member,

**Notice of Quandamooka Yoolooburrabee Aboriginal Corporation Registered Native Title Body Corporate 7564 Annual General Meeting (“AGM”).**

Quandamooka Yoolooburrabee Aboriginal Corporation Registered Native Title Body Corporate (“QYAC”) is the registered Prescribed Body Corporate (“PBC”) created in accordance with the *Native Title Act 1993* (Cth). QYAC acts as the agent for the Quandamooka Peoples Native Title rights and interests in land and sea country.

Please find enclosed the information listed below:

1. Notice of AGM
2. Agenda
3. Important information for Members and prospective Directors
4. Proxy Vote Form
5. RSVP Form

Please note that this AGM relates to QYAC matters that occurred during the 2021/2022 Financial Year (1 July 2021 to 30 June 2022).

The 2022 Annual Report can be viewed and downloaded at [www.qyac.net.au](http://www.qyac.net.au).

Please visit our **Facebook** site for updates regarding the AGM and other exciting activities taking place on country.

The Proxy Form and RSVP Form are in PDF format. Please print these out and fill in by hand and either scan or take a photo to submit back to the QYAC Admin Team. You can also request a word version of the form via email.

For catering purposes can you please confirm your attendance by Friday 10 February 2023 and notify us of any dietary requirements. We look forward to hearing from you.

QYAC Admin Team



## NOTICE OF ANNUAL GENERAL MEETING

Quandamooka Yoolooburrabee Aboriginal Corporation (QYAC), Registered Native Title Prescribed Body Corporate 7564, gives notice to all Members of QYAC that an Annual General Meeting (AGM) will be held on:

**Date:** Saturday 18 February 2023

**Time:** Registration from 8:00 am for a 9:00 am start

**Location:** Minjerribah Ganaba

100 East Coast Road, Dunwich, North Stradbroke Island

**Special resolutions**

- That the QYAC Rulebook be amended) by:
  - (i) deletion of clause 5.2.4(e) of the QYAC Rulebook to comply with section 144(10) *Corporations Aboriginal and Torres Strait Islander Act 2006* (Cth); and
  - (ii) insertion of new Dispute Resolution clause to comply with 66-1(3B) of the *Corporations Aboriginal and Torres Strait Islander Act 2006* (Cth); as amended by the *Native Title Legislation Amendment Act 2021* (Cth);
- That the members adopt the QYAC Strategic Plan 2022 – 2026.

Please return the enclosed RSVP Form by **Friday 10 February 2023** or contact the office: [admin@qyac.net.au](mailto:admin@qyac.net.au) or phone (07) 3415 2816.



## Agenda - QYAC 2022 AGM

1. Welcome to Country
2. Opening of AGM by QYAC Chairperson
3. Confirmation of Chair of Meeting
4. Apologies
5. Acceptance of proxy votes
6. Acceptance of previous minutes and business arising
7. Reports of the Corporation for the financial year beginning **1 July 2021** and ending **30 June 2022**
  - Chair report
  - Financial audit report
8. Questions and answers of the Directors
9. Resignation of Directors
  - Terms expired
    - (i) Earl Morgan (Nellie/Lilly Kidgeree)
    - (ii) Gavin Costelloe (Tommy Nuggin (Gendarieba))
    - (iii) Charlene Gordon (Lillian Lyons)
10. Election of Directors:
  - (i) Nellie/Lilly Kidgeree
  - (ii) Tommy Nuggin (Gendarieba)
  - (iii) Lillian Lyons
  - (iv) Charlie Moreton (Dandruba)
11. Special Resolutions:
  - That the QYAC Rulebook be amended by:
    - (i) deletion of clause 5.2.4(e) to comply with section 144(10) *Corporations Aboriginal and Torres Strait Islander Act 2006*(Cth) ;and
    - (ii) insertion of new Dispute Resolution clause based on ORIC model rule to comply with 66-1(3B) of the *Corporations Aboriginal and Torres Strait Islander Act 2006* (Cth); as amended by the Native Title Legislation Amendment Act 2021 (Cth);
  - That the members adopt the QYAC Strategic Plan 2022 – 2026.
12. Closing remarks
13. Meeting closed



## Important Information for Members and Members looking to become a Director of QYAC

### Directors Training

Members seeking to nominate as a director at this AGM must attend a QYAC Directors Training session being offered at Minjerribah Ganaba at **2:00pm on Friday 17 February 2023**.

Please note that this training is specific to QYAC and completion of this course is a prerequisite to nomination to become a director.

If you intend to undertake this training, please contact [admin@qyac.net](mailto:admin@qyac.net) by 10 February 2023. If you have previously registered for the Directors training, you do not need to re-register.

The session runs for approximately 2 hours and ensures that nominees understand the roles and responsibilities of being a director under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (Cth) and QYAC Rulebook.

### Proxies - QYAC 2022 AGM

A member who is entitled to attend and cast a vote at a general meeting may appoint a person as proxy to attend and vote for them at the meeting. The person appointed as a member's proxy must be a member of QYAC. The appointment can only specify one proxy vote per member. A proxy's authority to speak and vote for a member at a meeting is suspended if the member is present at the meeting.

**To appoint a proxy, please complete the attached Proxy Vote Form and mail or deliver it to QYAC so that it is received at QYAC's office at least 48 hours before the meeting, that is, by 9:00 am on Thursday 16 February 2023.**

In accordance with the QYAC Rule Book, any proxies received after that date/time including proxies received on the day will be invalid. **A Proxy Vote Form is attached to this Notice.**

### Voting - QYAC 2022 AGM

All matters, except the election of directors, are to be decided by vote of the members present at the meeting and valid proxy votes, by simple majority.

There is one director's position for each of the 12 Quandamooka Families. The directors' positions for each family will be appointed for 3 year terms. Where a director steps down before the end of the 3 year term, a family will elect the director for the remainder of that term at the following AGM.

Upon registration, each member will be provided with a coloured wristband to vote. Election for family group directors will be conducted with only those wearing an appropriate coloured wrist band being allowed to vote.

When a director's term expires or a director resigns, nominations for the family director position will be called. If there is only one nominee for director in respect of the 12 director's positions then the nominee will be appointed unopposed. If there is more than one nominee for family director then the appointment is determined by vote of those members present at the meeting who are also members of the relevant Quandamooka Family.

In accordance with the CATSI Act, where elections for Directors to the QYAC Board are held, all nominating members will be required to complete a **Consent to Become a Director Form** to enable the member to stand in the election.

Members are asked to please provide details of any changes to ensure our membership register can be kept up to date.

**As outlined in QYAC rules, there is no financial assistance provided to attend the AGM. The QYAC 2021-2022 Annual Report can be accessed on our website [www.qyac.net.au](http://www.qyac.net.au)**



**Proxy Vote Form - QYAC AGM Schedule 5 –**

**APPOINTMENT OF PROXY**

Corporations (Aboriginal and Torres Strait Islander) Act 2006

I, \_\_\_\_\_ (full name of member)

of \_\_\_\_\_ (address of member)

being a member of **Quandamooka Yoolooburrabee Aboriginal Corporation RNTBC**

hereby appoint \_\_\_\_\_ (full name of proxy)

of \_\_\_\_\_ (address of proxy)

Being a member of that Aboriginal and Torres Strait Islander Corporation, as my proxy to vote for me on my behalf at the annual general meeting of the Corporation to be held on the 18th day of February 2023 and at any adjournment of that meeting. (Optional – if member wishes to specify the way the proxy is to vote on a particular resolution, include additional information here)

Signed : \_\_\_\_\_ (member signature)

Date : \_\_\_\_\_ (dd/mm/yyyy)

Note : A person must not exercise proxies for more than 1 member.



## Quandamooka Yoolooburrabee Aboriginal Corporation RNTBC

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### RSVP Form - QYAC AGM 2022

RSVP for the Quandamooka Yoolooburrabee Aboriginal Corporation AGM.

Please **reply by Friday 10 February 2023** for catering purposes.

Full Name	
Apical Ancestor	
Email	
Phone	
Address	

### AGM Attendance (please delete one line or check the box)

YES I will be attending the QYAC AGM	<input type="checkbox"/>
NO I will NOT be attending the QYAC AGM	<input type="checkbox"/>

### Dietary Requirements for AGM Catering (Please check box)

Gluten Free	<input type="checkbox"/>	Vegetarian	<input type="checkbox"/>
Dairy Free	<input type="checkbox"/>	Other	<input type="checkbox"/>

Please return before Friday 10 February 2023 to QYAC by :

Email : admin@qyac.net.au	Post : QYAC, PO Box 235, Dunwich QLD 4183
Office : 100 East Coast Rd, Dunwich QLD 4183	Phone : 07 3415 2816